CHILD & FAMILY DEVELOPMENT PROGRAMS Community Action Team, Inc.

Password Tracker for Staff

To be filled out electronically – no handwritten ones will be accepted. Passwords must contain the following:

- Must be 8-10 characters long (if you have a Child Plus password it needs to be 10 characters)
- Must include at least one uppercase letter
- Must include at least one lowercase letter
- Must include at least one number
- The bulk of the password cannot be the same as any other passwords
- If passwords do not meet the above criteria, I will contact staff to fix

Staff Name:	
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Date	Account/Device	User ID	Password

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List of Potential Accounts and Passwords

Account/Device	User ID		
Email	Everyone		
Center/Site Server/Computer	Everyone		
Laptop (different than IPad)	CM, FA, T		
IPad	Education staff share per class		
SmartTeach	CM, T, AT, FA, FIA, FE, Admin		
ReadyRosie	CM, T, AT, FA, FE, Admin		
Child Plus	Everyone		
Cell Phone	CM, T, FE, FA, Admin		
ECLKC iPD	Anyone – not required		
Zoom	Anyone – that needs it		
Reflectivity	CM, T, Coachees, Admin		
My Peers	Anyone – not required		
Facebook	CM, T, FA, Admin		

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